

Instructions

PostNord's sorting file

1 January 2016
Sida 1/1

Sorting file

- The sorting file gives PostNord Mail Sweden customers a view of the postcodes and each postcode relation to PostNord delivery offices and transit areas.
- The sorting file is needed to perform a correct customer sorting of mail items.
- The sorting file can be used with the PostNord software tool for preparation of mail according to sorting file, or with other tool for addressing and sorting.
- The sorting file is regularly updated, each month, see postnord.se/sortering

Terms and conditions

Detailed sorting terms and conditions are available from PostNord sites.

Structure of the table

The sorting file structure is based on principle that every single postcode is directed towards the postal delivery office from which the delivery is made.

COLUMN	CONTENT
A	Valid postcode
B	Valid postal area
C	Distribution office postcode
D	Distribution office postal area
E	Distribution office postal area supplement
F	Name of transit area
G	Transit area number

Address examples for labels

For freight carrier destined to the transit area, the label content is addressed as:

**ROSERSBERG trans
18-19**

For freight carrier destined to the distribution office, the label content is addressed as:

**18700
TÄBY
KEMI STVÄGEN**

For freight carrier destined to the postcode, the label content is addressed as:

**18700 (18750)
TÄBY
KEMI STVÄGEN**