

Varubrev

- for businesses sending light items by letter, within Sweden and abroad

Varubrev is a businesses that send light, low value items to consumers, within Sweden and abroad. Varubrev items are delivered to the recipient's letterbox, at the door, or in a bag on the outside of the letterbox. If the letter can not be delivered, the recipient can collect it from a Postal Service Point. All Varubrev Economy Mail Domestic is climate compensated.

Varubrev

Easy to send small, light items with Varubrev.

First Class Mail worldwide

Delivered to the recipient on the working day after the drop-off date in Sweden. For details of transit times to the rest of the world, see postnord.se.

Economy Mail worldwide

Delivered to the recipient within four working days of the drop-off date in Sweden. For details of transit times to the rest of the world, see postnord.se.

Exemptions from 0-1 delivery

From sorting terminal	To postcode area
Alvesta	62, 77-98
Göteborg	82-98
Hallsberg	62, 77-98
Malmö	62, 77-98
Nässjö	62, 77-98
Rosersberg	82-98
Stockholm-Årsta	82-98
Sundsvall	10-81
Umeå	10-81

Return

Varubrev Return is a domestic service. The sender drops the item off at PostNord's Postal Service Point, Business Service Centre or to the rural postman. The sender receives a receipt of the dropped off item. If wanted you get EDI-information about the items being on it's way back to you. The Varubrev Return items is delivered back to you over night.

Dimensions and weight

Maximum size

Length:	340 mm
Width:	240 mm
Height (thickness):	70 mm

Minimum size:

Length:	140 mm
Width:	90 mm
Height (thickness):	15 mm

Weight	Min. 150 g, max. 2 kg
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Shipments

Domestic Varubrev shipments are shipments that are dropped off on the same day with the same sender address containing at least 100 Varubrev items of either Varubrev first class or Varubrev Economy. Varubrev shipments are priced per item and per kilo.

Climate Compensation

Climate Compensation is included in Varubrev Economy Mail Domestic and involves PostNord providing carbon offsetting by investing the full amount in renewable energy production in developing countries. Renewable sources are replacing fossil energy production. This is being done via UN-certified CDM (Clean Development Mechanism) projects through the company 2050.

Electronic Data Interchange (EDI) and shipping labels

Electronic notification must be given via EDI in advance for all Varubrev shipment items no later than one hour before the Varubrev shipment items are dropped off at the drop-off point. There are different ways sending EDI to PostNord:

- Via Send Direct Business at PostNord Portal on postnord.se.
- By using another transport administration system approved for Varubrev shipment items by PostNord.
- By sending EDI in accordance with the technical documentation for Varubrev - see postnord.se.

All Varubrev shipment items must have a shipping label that has been created and approved in accordance with the currently applicable technical specification for Varubrev. The technical documentation for Varubrev which can be ordered via developer.postnord.com.

Cover and labelling

Varubrev shipment items should have a cover that protects the contents well. Rolled items cannot be sent as Varubrev.

Each individual Varubrev shipment item should have a unique bar code.

Shipment items should be labelled "Varubrev".

When sent abroad, they should be labelled "Port Payé Sverige". The word "Prioritaire" should be positioned to the left of the franking for Varubrev First Class Mail International shipment items. Varubrev Economy Mail shipment items should be marked with a "B" and a logo for climate compensation. Clearly state the name and postal address of a Swedish sender. The sender should be the same as the invoicee.

For Varubrev Return the receiver of the item can be other than the invoicee.

Full instructions for labelling can be found in the technical documentation for Varubrev which can be ordered via developer.postnord.com.

Booking

Varubrev First Class Mail containing at least 2,000 shipment items must be booked no later than 09:00 on the drop-off date. Varubrev Economy Mail shipments containing at least 2,000 shipment items must be booked no later than 17:00 on the day before the drop-off date.

Drop-off

Varubrev First Class Mail and Varubrev Economy Mail should be dropped off no later than 18:00 on weekdays at PostNord Business Center or PostNord Letter Terminal. A maximum of 50 Varubrev can be dropped off each day at a PostNord Business Center, unless otherwise agreed. At a PostNord Business Center (PostNord Företagscenter), a maximum of 50 Varubrev may be handed in per day, unless otherwise agreed. A volume in excess of 50 per day may be handed in at a Business Center at the latest two hours before the deadline 18:00 weekday. Local exceptions may apply. Drop-off confirmation is available via the tracking function at postnord.se for each shipment item. For larger volumes, PostNord can send a file to the sender containing drop-off confirmation for all Varubrev shipment items sorted by PostNord on the previous working day.

Information about Drop-off points and Letter areas in factsheet at postnord.se/faktablad.

Traceability, domestic

When the mail item has been delivered, PostNord normally scans the item with the aim of enabling item tracking. For more information on tracking, see postnord.se.

Notification

If a Varubrev item cannot be delivered, the recipient will be notified that it can be collected from a postal Service Point. Recipients in Sweden will be notified by sms, e-mail, PostNord App or letter. For notification via letter a fee as specified on the current price list will be charged from that date. In the case of notification by letter, the period of retention is extended to 14 days. Recipients in other countries will be notified in accordance with the notification method in the recipient country in question.

Delivery at the door, or in a bag on the outside of the letterbox within Sweden

A notification via sms, e-mail or PostNord App is normally sent to the recipient when the mail item has been delivered at the door, or in a bag on the outside of the letterbox.

Additional services

Delivery Advice

PostNord sends the recipient a notification in advance that a letter has been dropped off and is on its way. Recipients in Sweden can receive these notifications by text message or e-mail, and recipients in the rest of the world can receive advance notification by e-mail. The notifications to recipients in countries other than Sweden will be in Finnish, Norwegian, Danish, English or Swedish, depending on the destination country.

Print Digital Return (with Varubrev Retur)

With the Print Digital Return, you provide the recipient with a QR code instead of having to send a hard copy shipping document. The shipping document is then printed out when the sender presents the QR code and hand in the Varubrev Return at a service point.

Forward delivery

Varubrev items will not be forwarded.

Payment

Payment is made by invoice.

Application to pay by invoice can be made at postnord.se, or via PostNord customer service.

Terms and conditions

You can find specific terms and conditions for this service is found at postnord.se.

General terms and conditions

For customers paying on invoice or customers with agreements, PostNord's General Terms and Conditions for Commercial Clients and Other Organisations (PAKN) apply. These terms and conditions can be obtained from postnord.se or via customer service.

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Customer service

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postnord.se