

# International Registered Mail

**With International Registered Mail you can send important documents and goods up to a market value of SEK 10,000.**

Registered 2000 can be sent to all countries. Registered 10 000 cannot be sent to approx. 30 countries. For more information see Terms and conditions on [postnord.se](https://postnord.se).

retain the receipt.

For information about PostNord's service points, visit [postnord.se](https://postnord.se) or contact customer service.

## Levels of liability for International Registered Mail

- Registered 2000 with liability of up to SEK 2,000.
- Registered 10 000 with liability of up to SEK 10,000.

## Dimensions and weight

### Minimum and maximum dimensions

Length: Min. 140 mm, max. 600 mm.

Width: Min. 90 mm.

Length + width + thickness combined may not exceed 900mm.

## Packaging

Always use an envelope or other packaging which protects the contents well.

## Rolled items

Length Min. 100 mm, Max. 900 mm.

Length + double diameter combined may not exceed 1,040 mm and must be at least 170 mm.

## Labelling

State the name and postal address of the recipient and sender. With Registered Mail, each letter is marked with a shipping label with a unique identity. Electronic notification must be given via EDI in advance for all Registered letters no later than one hour before the Registered letters are dropped off at the drop-off point. There are three different ways sending EDI to PostNord and to create freight documents:

1. Via the developed printing system Postnord provides or another Transport Administration system (TA system) approved by PostNord
2. Via your own computer/printer following direct payment at [postnord.se](https://postnord.se).
3. Via your own TA system.
4. When dropping the item off at one of PostNord's service points.

## Max. weight

2,000 g per letter.

## Posting

International Registered Mail items are dropped off at PostNord's service points. Always remember to

## Contents

### Registered 2000

Registered 2000 may contain items with a maximum market value of SEK 2,000.

### Registered 10 000

Registered 10 000 may contain items with a maximum market value of SEK 10,000.

### Prohibited contents

The item of mail may not contain bank notes or coins in Swedish or foreign currency. Registered 10 000 may not contain cheques, gift vouchers, lottery tickets, phone cards, coupons, unrefined precious metals and diamonds or similar items with a value exceeding SEK 2,000. Also guns and parts of guns as well as copies of guns and parts of guns are prohibited to send.

Import regulations vary between countries. The sender is responsible for ensuring that the item does not contain anything prohibited.

You can obtain further information from the Embassy of the receiving country, Business Sweden, customer service or at [postnord.se](https://postnord.se).

### **Dangerous goods**

International Registered Mail may not contain dangerous goods. Visit [postnord.se](https://postnord.se) for further information.

### **Delivery**

The delivery time varies according to the recipient country. Visit [postnord.se](https://postnord.se) for further information. The delivery time can be extended in case a shipment item containing goods is sent outside the EU, if the shipment item misses customs EDI.

### **Tracking**

For some countries, International Registered Mail can be tracked via [postnord.se](https://postnord.se). You will be given information about dropping off, where the item is and when it has been delivered.

### **Payment**

International Registered Mail can be paid for via [postnord.se/skicka](https://postnord.se/skicka), with stamps or by franking machine.

If you send large quantities of International Registered Mail you can apply for Postage Paid and pay by invoice. Apply via [postnord.se](https://postnord.se) or customer service.

### **PostNord's liability**

PostNord provides compensation for lost or damaged Registered 2000 items up to a value of SEK 2,000, and Registered 10 000 items up to a maximum of SEK 10,000. Compensation is calculated according to the proven market value. Compensation may at no time be obtained other than for proven losses.

If the contents breach the content regulations that apply for Sweden and for the recipient country in question, or if the value exceeds a market value of SEK 2,000 for Registered 2000 and SEK 10,000 for Registered 10 000 no compensation will be paid for loss or damage of the item.

### **Customs declaration**

On letters sent outside the EU containing goods a customs declaration should be attached.

For more information about customs documentation, please see [postnord.se](https://postnord.se).

When using one of the options below the customs information should be provided electronically, including transport-EDI.

1. Via the developed printing system Postnord provides or another Transport Administration system (TA system) approved by PostNord
2. Via your own computer/printer following direct payment at [postnord.se](https://postnord.se).
3. Via your own TA system.

PostNord reserves the right to return shipment items to the sender if the customs documentation is incomplete or missing. It is mandatory to send customs EDI before posting as a credit customer.

### **Security Declaration**

When you are sending goods within EU, you must attach a Security Declaration to each item. For further information see [postnord.se](https://postnord.se).

### **Additional services**

#### **Proof of receipt**

International Registered Mail can be combined with Proof of receipt which confirms that the receiver has received the item. For more information see [postnord.se](https://postnord.se).

#### **Environmentally-certified distribution**

PostNord is, since 1999, certified in accordance to ISO 14001, and we are constantly strive to reduce environmental impact.

### **Terms and conditions**

You can find specific terms and conditions for this service at [postnord.se](https://postnord.se).

#### **General terms and conditions**

For customers paying by cash, PostNord's General Terms and Conditions (PAV) apply. For customers paying by invoice or customers with agreements, PostNord's General Terms and Conditions for Commercial Clients and Other Organisations (PAKN) apply. These terms and conditions can be obtained.

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**PostNord Sverige AB**  
Customer service

Phone:  
0771-33 33 10  
From abroad:  
+46 771 33 33 10

[postnord.se](https://postnord.se)