

# First Class mail

**Sending Domestic Mail enables you to reach recipients throughout Sweden.**

## Packaging

Always use an envelope or other packaging which protects the contents well. Rectangular cards with a paper weight of at least 150 gsm do not need packaging.

## Labelling

State the name and postal address of the recipient and the sender.

## Coding area

During the sorting process, a sorting code is printed directly on the shipment item. To be able to print the sorting code on the item, a coding area has to be provided in accordance with the instructions specified in the document "Skicka rätt med PostNord", see [postnord.se](https://postnord.se).

## Posting

First Class can be consigned at Postal service points. Postage Paid items can be consigned at PostNord's Business Service Centres and Letter Sorting Centers.

For information about our Postal service points, see [postnord.se](https://postnord.se) or contact customer service.

## Dimensions and weight

### Minimum and maximum dimensions

Length: min. 140 mm, max. 600 mm

Width: min. 90 mm

Combined max. length + width + thickness is 900 mm

## Rolled items

Minimum dimensions: length 100 mm;  
length + 2 x diameter min. 170 mm

Maximum dimensions: length 900 mm;  
length + 2 x diameter max. 1,040 mm

## Maximum weight

2 kg per letter.

## Delivery

First Class Mail are normally delivered on the first or on the second working day (Monday-Friday) after the drop-off date.

## Payment

Frank the letter by using a franking machine or Postage Paid. If you send large volumes of letters, you can apply to send Postage Paid letters and pay by invoice. You can apply at [postnord.se](https://postnord.se) or via customer service.

The postage rate varies depending on the franking method and weight. You can find our prices at [postnord.se](https://postnord.se).

## Additional services

Together with First Class Mail, you can use the additional service Cash on Delivery.

### **Environmentally-certified distribution**

PostNord is environmentally certified in accordance with ISO 14001, and we can also report service-specific environmental data to customers who would like this information.

### **Terms and conditions**

You can find specific terms and conditions for this service at [postnord.se](https://postnord.se).

### **General terms and conditions**

For customers paying on invoice or customers with agreements, PostNord's General Terms and Conditions for Commercial Clients and Other Organisations (PAKN) apply. These terms and conditions can be obtained from [postnord.se](https://postnord.se) or via customer service.

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**PostNord Sverige AB**  
Customer Service

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[postnord.se](https://postnord.se)